

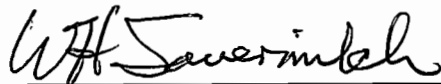
PECAN VALLEY GROUNDWATER CONSERVATION DISTRICT
107 N. GONZALES CUERO, TX 77954
BOARD MEETING MINUTES
JANUARY 10, 2018 – 9:00 A.M.

Board Members Present: Darnell Knippa, Chairman (Pct. 2), Clem Waskow, Vice-Chairman (At Large), Tim Pennell, Director (Pct. 1), Wilbert Sauermilch, Secretary/Treasurer (Pct. 3) and Marvin Sager, Director (Pct. 4)

Also in attendance: Charlotte Krause, GM, Carole Moore, Admin. Assistant and Johnny Dietze, Attorney

1. Call to order: The meeting was called to order by the Chairman at 9:00 A.M.
2. Welcome guests: None
3. Public comment: None
4. Conference call with WKMC Architects regarding new office space Discussion and possible action on architect update and new office designs: Board reviewed the AIA Forms and changes were made as needed and Attorney Dietze will complete and return to General Manager Krause and the Board for signatures. Board discussed changes to be made on the current drawings with Mr. McCord and the updated drawings will be sent out to General Manager Krause by the end of next week.
5. Report on uncontested permits: The General Manger gave the report on the uncontested permits. (Report attached to the minutes.)
6. Minutes from 12-19-17 Meeting: A motion to approve the minutes as presented was made by Tim Pennell, seconded by Marvin Sager, which carried unanimously.
7. Financial Report – December: A motion to approve the December Financial Report as presented was made by Wilbert Sauermilch, seconded by Clem Waskow, which carried unanimously.
8. Discussion and possible action on Investment Report – November & December: A motion to approve the November & December Investment Report as presented was made by Wilbert Sauermilch, seconded by Marvin Sager, which carried unanimously.
9. Discussion and possible action on proposal from Halff & Associates for database program: A motion to have Attorney, Johnny Dietze, make any necessary changes to proposal and present at the next board meeting was made by Tim Pennell, seconded by Marvin Sager, which carried unanimously.
10. Discussion and possible action on 2018 By-Laws Review: A motion to approve the 2018 By-Laws was made by Tim Pennell, seconded by Wilbert Sauermilch, which carried unanimously.

11. Discussion and possible action on 2018 Authorized Institutions Review: A motion to approve the current Authorized Institutions Policy with no change was made by Marvin Sager, seconded by Tim Pennell, which carried unanimously.
12. Discussion and possible action on 2018 Enforcement Policy Revisions: A motion to table the Enforcement Policy Review until the next board meeting was made by Tim Pennell, seconded by Marvin Sager, which carried unanimously.
13. Discussion and possible action on 2018 Internal Control Revisions: A motion to table the Internal Control Review until the next board meeting was made by Tim Pennell, seconded by Marvin Sager, which carried unanimously.
14. Discussion and possible action on 2018 Investment Policy Review: A motion to approve the 2018 Investment Policy with no change was made by Marvin Sager, seconded by Clem Waskow, which carried unanimously.
15. Discussion and possible action on 2018 Records Management Policy Revisions: The only change to the current Records Management Policy is to include Records of Elections and Records of Property Taxations. A motion to approve the Records Management Policy as amended was made by Tim Pennell, seconded by Wilbert Sauermilch, which carried unanimously.
16. Discussion and possible action on 2018 Personnel Policy Revisions: A motion to table the Personnel Policy Review until the next board meeting was made by Tim Pennell, seconded by Marvin Sager, which carried unanimously.
17. Discussion and possible action on 2018 Credit Card Policy: A motion to table the Credit Card Policy Review until the next board meeting was made by Tim Pennell, seconded by Clem Waskow, which carried unanimously.
18. Discussion and possible action on 2018 Fraud Policy: A motion to table the Fraud Policy Review until the next board meeting was made by Tim Pennell, seconded by Clem Waskow, which carried unanimously.
19. Discussion and possible action on 2018 Injection Well Policy: A motion to table the Injection Well Policy Review until the next board meeting was made by Tim Pennell, seconded by Clem Waskow, which carried unanimously.
20. Adjourn: The meeting adjourned at 11:27 A.M. with a motion by Tim Pennell, seconded by Wilbert Sauermilch, which carried unanimously.



Sec/Wilbert Sauermilch

Recorded: Carole Moore, Admin. Assistant