

PECAN VALLEY GROUNDWATER CONSERVATION DISTRICT  
1009 N. ESPLANADE STREET CUERO, TX 77954  
BOARD MEETING MINUTES  
SEPTEMBER 17, 2019 – 9:00 A.M.

Board Members Present: Darnell Knippa, Chairman (Pct. 2), Clem Waskow, Vice-Chairman (At Large), Tim Pennell, Director (Pct. 1), Velinda Geffert, Secretary/Treasurer (Pct. 3), and Marvin Sager, Director (Pct. 4)

Also in attendance: Cindy Parma, GM, Carole Moore, Admin. Assistant, Johnny Dietze, Attorney

Guests: Robert Egg & Anna Daniels (GBRA)

1. Call to order: The meeting was called to order by the Chairman at 9:00 A.M.
2. Welcome guests: Guests were welcomed.
3. Public comment: None
4. Discussion and possible action on proposed FY 2020 Budget and Order Adopting Budget: A motion to approve the FY 2020 Budget and Order Adopting Budget as presented was made by Velinda Geffert, seconded by Marvin Sager, which carried unanimously.
5. Public hearing on Tax rate for 2019:
  - a. Public Hearing on tax rate for 2019: Public hearing was opened for comments at 9:01 A.M. Public Comment: Mr. Egg stated he feels we shouldn't short PVGCD on the tax rate and make sure we have enough to cover everything we need. Public comment closed at 9:06 A.M.
  - b. Discussion and possible action on tax rate for 2019: A motion to set the Tax Rate for 2019 at \$0.00441 per \$100 valuation was made by Tim Pennell, seconded by Marvin Sager, which carried unanimously.
6. Discussion and possible action on Order Approving Certified Tax Roll as Submitted by DeWitt County Tax Assessor/Collector: A motion Accepting the Certified Tax Roll as submitted by DeWitt County Tax Assessor/Collector was made by Tim Pennell, seconded by Velinda Geffert, which carried unanimously.
7. Minutes from 8/15/19 Meeting (provided prior to meeting): A motion to approve the minutes as presented was made by Marvin Sager, seconded by Clem Waskow, which carried unanimously.
8. Financial Report – August (provided prior to meeting): A motion to approve the August Financial Report as presented was made by Velinda Geffert, seconded by Clem Waskow, which carried unanimously.
9. Investment Report – August (provided prior to meeting): A motion to approve the August Investment Report as presented was made by Velinda Geffert, seconded by Clem Waskow, which carried unanimously.

10. Discussion and possible action on designating General Manager, Cynthia Parma, as a Public Funds Investment Officer, as required by PVGCD By-Laws, 7.7 © Banking and Investments: A motion to approve General Manager, Cynthia Parma as a Public Funds Investment Officer was made by Tim Pennell, seconded by Clem Waskow, which carried unanimously.
11. Discussion and possible action on designating a Director as Co-Administrator on all financial accounts with Cuero National Bank: A motion designating all of the Directors that attended the Investment Officer training, which included: Darnell Knippa, Clem Waskow, Marvin Sager and Velinda Geffert as Co-Administrator on all financial accounts with Cuero National Bank presented was made by Tim Pennell, seconded by Marvin Sager, which carried unanimously.
12. Discussion and possible action on Errors and Omission Insurance and Directors and Officers Liability Insurance: A motion to increase the Errors and Omission Insurance to 5 million was made by Tim Pennell, seconded by Clem Waskow, which carried unanimously. Action on the Directors and Officers Liability Insurance tabled until a quote can be obtained.
13. Discussion and possible action on budget amendments for FY 2019: A motion to accept the budget amendments for FY 2019 as presented was made by Tim Pennell, seconded by Clem Waskow, which carried unanimously.
14. Discussion and possible action on construction project and final retainage payment to contractor: A motion to approve the final retainage payment to the contractor, Absher Construction, was made by Clem Waskow, seconded by Velinda Geffert, which carried unanimously.
15. Discussion and possible action on On-Call Services contract with Daniel B. Stephens & Associates, Inc: A motion to reduce the On-Call Services contract with Daniel B. Stephens & Associates, Inc to \$10,000 was made by Velinda Geffert, seconded by Clem Waskow, which carried unanimously.
16. Discussion and possible action in regards to Bryan Nethery, ABN Construction, LLC, usage of historic well that his commercial business utilizes: The Board requested Attorney Dietz make the call to Bryan Nethery requesting he voluntarily obtains a permit for water well being used for his ABN Construction business.
17. Discussion and possible action regarding a plaque of Former and Current Board of Directors for the office: No action taken.
18. Discussion and possible action for payment of PVGCD's standard daily rate of \$200 for the Board of Directors Treasurer to perform the monthly internal financial audit: The Board discussed they felt it was at the discretion of each Board Member of time spent performing their duties as a Director and to report accordingly. No action taken.
19. Discussion and possible action on Salary review for Administrative Assistant: A motion to approve a raise for the Administrative Assistant to \$22.00 per hour beginning October 1, 2019 was made by Clem Waskow, seconded by Tim Pennell, which carried unanimously.
20. General Manager Report: General Manager Cindy Parma presented the report. (See attached report.) The October Board Meeting will be Monday October 14<sup>th</sup>, 2019, at 2:00 P.M.

21. Adjourn: The meeting adjourned at 10:38 A.M. with a motion by Marvin Sager, seconded by Tim Pennell, which carried unanimously.

A handwritten signature in cursive script that reads "Velinda Geffert". The signature is written in black ink and is positioned above a horizontal line.

Velinda Geffert, Secretary/Treasurer  
Recorded: Carole Moore, Admin. Assistant